



Affiliated to Punjabi University, Patiala & recognised by UGC under section 2(f) & 12(B)

Accredited by NAAC

Running under Graduate & Post Graduate Regular Degree Courses

Ref. No.: _____ /AEI

Dated: 01/8/2022

Staff Welfare Measures

Several welfare measures have been envisaged in the past for the teaching, non-teaching and technical staff. Being a developing self financed institution, these measures are being implemented in a phasing manner subject to the availability of funds.

Welfare Measures for Teaching Staff

1. Free/subsidized transport facilities.
2. Waiver of fees for teachers' children in the Institution.
3. Medical leave and Maternity leave.
4. Marriage gifts with the sanction of one week leave.
5. Gifts and mementoes on Teachers' Day celebrations.
6. Sponsorship for attending conference, workshops and FDPs.
7. Incentive for publication of papers / research articles.
8. Reward for producing University Ranks.
9. Cash awards for academic excellence / cent percent pass percentage.
10. Special Study Leave (SSL) to pursue higher education.
11. Stress free work environment where in they are given a free hand in subject selection.

Welfare Schemes for Non-Teaching Staff

1. Educational support to the children of the staff.

2. Marriage gifts with the sanction of one week leave.
3. Granting medical leave/ maternity leave.
4. Free/Subsidized transport facilities.
5. Special Study Leave (SSL) for higher studies.
6. Incentive for dress materials for non-teaching staff.
7. ESI/Group Insurance/ Provident Fund Schemes.

Jamini
01/8/2022

Principal
Asian Educational Institute