





# & Success

# Vision ....

To provide affordable quality education to all, promote morality and sobriety of life, inculcate values in the students, identify their hidden talents and provide them opportunities to realize their full potential and thus shape them into responsible citizens and good human beings

# Mission ....

The mission of the institution is to provide affordable and holistic quality education to all



Affiliated to Punjabi University, Patiala



First self financed institution with NAAC accreditation within 10 years of its establishment

# About the College

Welcome to Asian College, a premier professional college affiliated with Punjabi University, Patiala, established in 2010 with a mission to provide exceptional education across various fields including science, commerce, arts, management, computers, and education. Our institution has been delivering quality education to students from diverse backgrounds for over a decade, with a focus on holistic development and employability skills. Our picturesque campus is nestled in a serene, eco-friendly environment, far away from the hustle and bustle of the city. The stunning architectural design of our building adds to the aesthetic ambiance, while our extensive facilities, such as a well-stocked library, up-to-date laboratories, modern computer labs, a Wi-Fi enabled campus, a large playground, a spacious auditorium, and a hostel facility; ensure that our students have access to everything they need to succeed. We take pride in our state-of-the-art communication lab, equipped with the latest software and the first of its kind in the region. The lab, along with a large fleet of vehicles, forms the backbone of our safe transportation system for students. We also provide a unique opportunity for students to participate in our "Industry Connect" program, which offers internships, training, and mentorship from leading industry experts, providing them with real-world experience and preparing them for successful careers. Furthermore, we are proud to be the first self-financed college to receive accreditation from NAAC, a testament to our commitment to excellence in education. At Asian College, we strive to make education accessible to everyone and ensure that our students are equipped with the knowledge and skills they need to succeed in their future endeavours. Our motto, "Knowledge is Power," reflects our dedication to empowering our students with the knowledge, critical thinking, and problem-solving skills, preparing them for a brighter future. Come, be a part of our vibrant and inclusive community at Asian



# Chairman's

Dear Prospective Students, I am delighted to announce the establishment of the Asian Group of Colleges with the aim of providing students with the knowledge and skills required to succeed in their chosen fields. Our motto, "Knowledge is Power," reflects our belief that education is the key to personal and professional growth. As we navigate the challenges of the modern world, Charles Darwin's theory of "Survival of the Fittest" is more relevant than ever. It is important for students to adapt to technological advancements through practical experiences in laboratories and industry visits.

At the Asian Group of Colleges, we are committed to bridging the gap between industry demands and higher education offerings through the launch of our Institution of Professional Education. Our primary objective is to provide high-quality education that meets global standards while serving the needs of the local community. Our campus is located in a spacious, pollution-free area on the Sirhind Road-Patiala and is affiliated with Punjabi University, Patiala.

We have state-of-the-art infrastructure, technology-enabled classrooms, the best faculty, wellequipped labs, a digital library, and a Wi-Fi campus. Our commitment to service, quality, and excellence is unwavering. Through this institution, we are making a concerted effort to serve our society and contribute to the growth of our community. I invite you to join us on this journey of learning and personal growth.

Sh. Tarsem Saini

Chairman

Asian Group of Colleges

# Message



ASIAN GROUP OF COLLEGES

# Vice Chancellor's

Punjabi University, a premier higher education institution of the Malwa region, is committed to provide a world class education by ensuring quality teaching and research. In addition, the university has a large number of colleges that includes government, Government aided and self-financed colleges. Indeed a well-defined regulatory mechanism of the University provides academic leadership to the colleges for promoting quality education in nine districts of Punjab.

The Asian Group of colleges (AGC) is an upcoming institution affiliated to Punjabi University and known for its academic excellence, teaching pedagogy and learning management system. Notwith standing, a decade old institution excelled not only in the field of academics but also in the sports, social-cultural, science and environmental fields as well.

However, I do feel a self-finance purely private funded institution working really very hard to explore the new avenues especially in Science Inspire programs, funded by the Department of Science and Technology (DST). The institution organized Eight Inspire Programs in a row. Furthermore, the institution administers; Village adoption program, Social Awareness activities and Career awareness programs in the campus as well as abundant outdoor associations to shape up the young scholars as prospective employees. Indeed under the visionary and adroit guidance of the whole team of management, the institution has been rewarded with the NAAC institutional Grading by seeing the significant academic, administrative and infrastructural excellence.

Moreover, college has the state of the art infrastructure, lush green campus, best sports facilities, Science Labs, Computer Labs, Language lab and well-stocked Library to cater to the faculty and students needs. Above of all, the institution has a four conference halls, where students are being taught by using ultra-modern pedagogical tools, respectively on blended and physical modes. I certainly admire and congratulate the College management and administration for their outstanding efforts and wish them luck for the best future endeavours and engagements.



**Professor Arvind** 

Vice Chancellor Punjab University,

Patiala



# Message

# From The Desk of Principal



Welcome to the Asian Group of Colleges, a temple of study and career development. I have the utmost pleasure in introducing you to this institution, which is qualitatively and quantitatively well-equipped with the smartest faculty and a constantly expanding curricular support system.

With the help of our committed staff and with the help of our students' focused energies, talents, and intellects being honed, we hope to build their personalities. In the rapidly evolving educational landscape, we capture a pleasant fusion of cultural values, academic advancement, and physical development.

We host community awareness initiatives, college instructor seminars, student and scholar workshops, and INSPIRE camps for deserving young students. We run a campaign to help students understand their local, national, and international obligations. This demonstrates our progress in offering high-quality education that complies with international standards in practically all spheres of life.

Young friends, I'm urging you to become a part of this institution, embrace it, identify with it, take initiative inside it, and be a part of its development.

Dr Sanjeev Modi

Principal











Adding another feather in Cap





# DEPARTMENT OF MANAGEMENT

Strategize to succeed...

As businesses expand in the International Territories, improving our Business Skills becomes equally important. The Department of Management was established in 2010 with the Introduction of BBA & MBA (IB) programs, both of which equipt undergraduate and postgraduate students with necessary knowledge & competencies to occupy leadership, Management, & administrative positions locally & internationally. Both programs introduce students to a practical internship environment that helps them excel in the real-world business dynamics.

An MBA in International Business open up a world of career opportunities across the globe. Graduates can explore several career options in a variety of industries, public relations, marketing, employee management & many others.



# **BBA** (BACHELOR OF BUSINESS ADMINISTRATION)

This is a three-year professional undergraduate course which provides a basic understanding of management education while also inculcating entrepreneurship skills.

# **ELIGIBILITY CRITERIA:**

10+2 in any stream with 50% marks in aggregate. (45% marks for SC/ST)

# **PROGRAM OUTCOMES:**

**PO1**: the individual must demonstrate maturity, professionalism and team working skills.

**PO2**: the students will have general idea of operations in business.

**PO3**: the individual will have specialized skills to deal with area specific issues of concern.

**PO4**: the individual will be able to apply technological knowhow for business advancements.

**PO5**: the individual will be capable of analyzing, investigating and solving critical business issues.

# **JOB PROSPECTS:** 02 01 **Human Resource Manager Business Intelligence Analyst Operations Manager** 07 04 05 06 **Financial Analyst Entrepreneur** Accountant **Accounts Manager** 07 General Manager 08 **Marketing Communications Professional**



# **MBA-IB** (MASTER OF BUSINESS ADMINISTRATION-INTERNATIONAL BUSINESS)

This is a two-year professional postgraduate course design to give you in-depth knowledge of international business & open the path to a career in global business.

# **ELIGIBILITY CRITERIA:**

Graduation in any stream with 50% marks in aggregate.

# **PROGRAM OUTCOMES:**

**PO1**: Students will develop professional skills that prepares them for immediate corporate employment.

**PO2**: Students will establish themselves as effective professionals by solving real problems through the use of IB tools.

**PO3**: An ablity to communicate effectively, both in writing & orally including french as a foreign language.

# **JOB PROSPECTS:**

# Business Development Manager

This designation involves the supervision of the sales process, analysing the growth range and coming up with innovative ways to increase the selling factor of the company.

# Senior Business Analyst

This career path deals with the collection of data from the sales records and the performance data of the company as well as the competing companies to devise statistical info on the company's progress.

# Project Manager

This require managers to oversee projects and coordinate the employees assigned to them.

A project manager is required to guide and control the team they are assigned to deliver highstandard target outcomes.

# Financial Planner

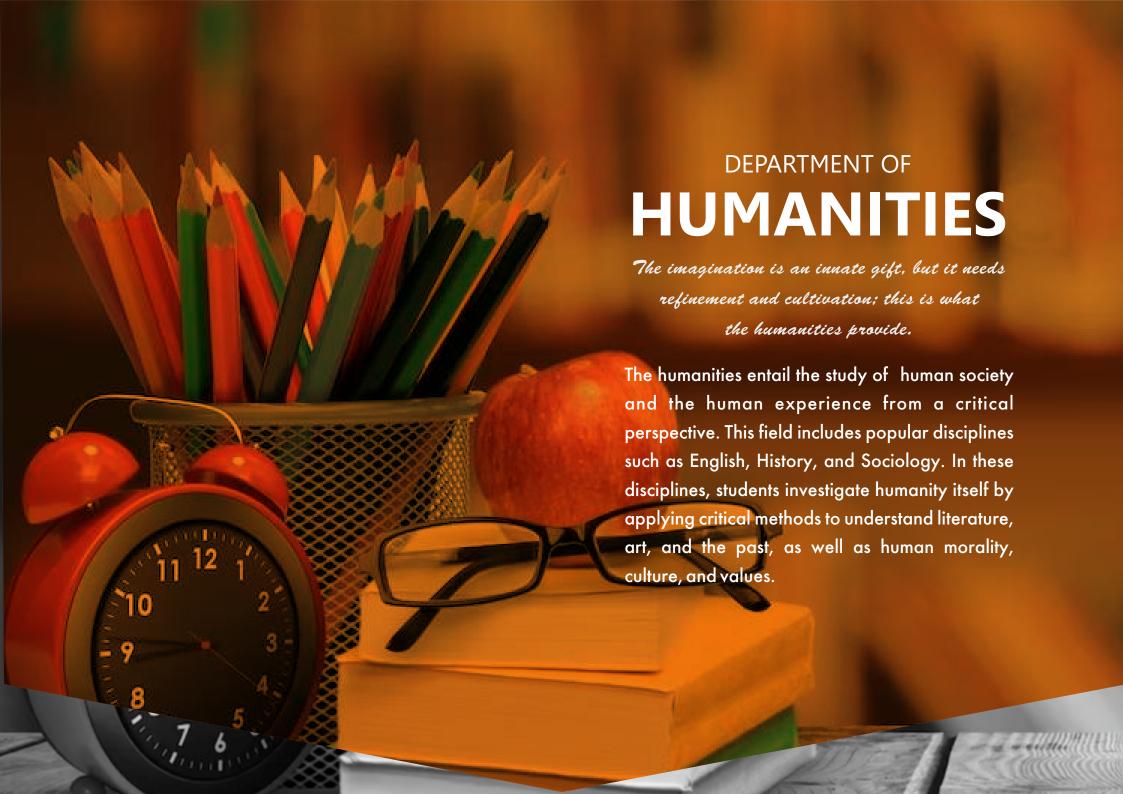
This role requires indepth knowledge of schemes and tactics to regulate the financial aspects of a company such as the investors' list, the employee salaries, the production and maintenance costs, and insurance.

# International Marketing Manager

This MBA in
International Business
career path focuses on
branding and
generating higher
revenue profits by
publicising the company
on an international level
by curating content
and strategies.

# **Exports Manager**

It is a crucial and highpriority MBA in International Business career path, where all exports to foreign associates are to be governed and managed by exports manager





# BA (BACHELOR OF ARTS)

This is a three-Year undergraduate program widely opted course among learners. The program extends specializations such as English, Political Science, Economics, History, Psychology, or Sociology to provide a clear career path.

# **ELIGIBILITY CRITERIA:**

10+2 in any stream with 50% marks in aggregate. (45% marks for SC/ST)

# **PROGRAM OUTCOMES:**

- **PO1**: The students acquire knowledge in the field of social sciences, literature and humanities which make them sensitive and sensible enough.
- **PO 2**: The B.A. graduates will be acquainted with the social, economical, historical, geographical, political, ideological and philosophical tradition and thinking.
- **PO3**: The program also empowers the graduates to appear for various competitive examinations or choose the post graduate programme of their choice.
- **PO4**: The B. A. program enables the students to aquire the knowledge with human values framing the base to deal with various problems in life with courage and humanity.
- **PO5**: The students will be ignited enough to think and act over for the solution of various issues prevailed in the human life to make this world better than ever.
- **PO6**: Programme provides the base to be the responsible citizen.



# SUBJECTS COMBINATION FOR B.A.

1. English (communication Skills) 2. Punjabi Compulsory

A student can take up the combination of required three elective Subjects, Taking one subject from any group out of the following groups of Elective Subjects:-



# **JOB PROSPECTS:**





# M.A (Master of Arts in Punjabi)

This is a two-year postgraduate program. If you have always been intrigued by the Punjabi language and wish to study the subject, you are in the right place. The beauty of the Punjabi language is not just in the way it is spoken, but also in the fact that it is a treasure chest of some of the world's greatest literature. A Master of Arts in Punjabi is a two-year postgraduate course divided into four semesters.

# **ELIGIBILITY CRITERIA:**

50% marks in graduation with Punjabi Elective.

# **PROGRAM OUTCOMES:**

**PO1**: Students become eligible to appear for state and national level examination for government / semi government jobs.

PO 2: Students can choose the subjects as fully fledged paper for prestigious competitive exams conducted by UPSC & PPSC.

PO 3: They can also go for the competitive examination like Banking FCI, LIC etc.

PO 4 : Students are eligible for the job of translator in various departments of government and in Press media.





BACHELOR OF COMMERCE (B.COM):

Three-year undergraduate program providing a broad foundation in commerce.

BACHELOR OF COMMERCE HONORS(B.COM (H):

Three-year undergraduate program providing specialization in a particular area of commerce, with a 45-day training under a Chartered Accountant (CA) to gain practical knowledge and skills.

MASTER OF COMMERCE (M.COM):

Two-year postgraduate program offering advanced knowledge and skills in commerce, with a focus on research and analysis.

# **CAREER OPPORTUNITIES/FUTURE PROSPECTS:**

Accountant	Tax Consultant	Sales Executive	Banking and Finance Professional	Investment Banker
Financial Analyst	Business Analyst	Marketing Manager	Auditor	Stockbroker
Human Resources Manager	Operations Manager	Supply Chain Manager	Management Consultant	Risk Manager
Insurance Agent	Investment Analyst	Entrepreneur	Equity Research Analyst	Treasury Analyst

# PROFESSIONAL CAREER PATHS FOR COMMERCE GRADUATES

Chartered Accountancy(CA)

Company Secretary(CS)

Cost and management Accountancy(CMA)

Chartered Financial Analyst (CFA)

Certified Financial Planner (CFP)

# **ELIGIBILITY CRITERIA:**

# **B.Com./B.Com. (Hons)**

- (a) 40% marks for B.Com. & 50% marks for B.Com. (Hons.) in the aggregate in case of students who have passed 10+2 Commerce Group OR
- (b) 45% marks for B.Com. & 50% marks for B.Com. (Hons.) in the aggregate in case of students who have passed 10+2 in Humanities Group with at least two out of Commerce/ Accounts/ Maths/ Economics/ Management OR
- (c) 50% marks in the aggregate in case of students who have passed 10+2 but not covered under (a) and (b) above Relaxation of 5% marks shall be given to SC/ST students

# M.Com.

• B.Com/BBA/BMIT with 50% marks in aggregate.

# **PROGRAM OUTCOMES**

# **B.Com:**

- **PO1:** After completing three years of B.com, students will have a deep insight of fundamentals of commerce and other related disciplines like statistic, taxation, law, economics and finance.
- **PO2 :** The curriculum offers a numbers of courses to equip the students to face modern day challenges in field of business and profession.
- **PO3:** The learners will acquire skills like communication, decision making and leadership qualities in solving day to day business affairs.
- **PO4**: Students will have a comprehensive understanding of accounting skills, which can further be applied in their future careers and higher education.
- **PO5 :** The learners will involve in various practical work as tax consultant, audit assistant and other financial supporting services.

# M.Com:

- **PO1 :** Equip the students with higher level knowledge and understanding of contemporary trends in commerce and business finance
- **PO2:** Train the students to evaluate environmental factors that influence business operation with the conceptual requirements and skills on preparation and interpretation of financial statements
- **PO3:** Prepare the students for an in depth analysis of investment, portfolio management, investment banking and liquidation of investments
- **PO4 :** Develop competency in the students about the laws and regulations, and roles of commercial, government and central banks in controlling money market and inflation
- **PO5 :** Sensitize the students to plan and undertake independent research in a chosen discipline
- **PO6 :** Prepare the students for teamwork, lifelong learning and continuous professional development

# PROMINENT COMPANIES HIRING COMMERCE GRADUATES IN INDIA



# **OPPORTUNITIES IN THE GOVERNMENT SECTOR**

Indian Economic Service (IES)		Indian Revenue Service (IRS)
Securities and Exchange Board of India (SEBI)		Functional Manager
Reserve Bank of India (RBI)		Audit Inspector
Insurance regulatory and development authority	of india(	RDAI) Section Officer
Institute of banking personnel selection (IBPS)		Staff Selection Commission (SSC)

# COMPUTER REPARTMENT OF COMPUTER

Doorway To Digital Transformation!!

Computer science is an incredibly important field that has revolutionized the way we live, work, and communicates. It plays a vital role in shaping our world and improving our lives by driving technological innovation, enabling global communication, supporting businesses and industries. Understanding the necessity of this field, the Department of Computer Science was established in 2010 with the introduction of UG and PG Programs. The department aims at ingraining the spirit of ingenuity, innovativeness and technical competence in the students through rigorous competition and active participation. The department focuses on enhancing and sustaining the excellence of its educational programs through its quality policy. It has a vision to create computer literacy by taking computer education to the masses.

# **BCA** (BACHELOR OF COMPUTER APPLICATIONS)

Three-year undergraduate program providing deep insights into the use of computer and its applications.

# **PROGRAM OUTCOMES:**

- The program prepares the young professional for a range of computer applications, computer organization, techniques of Computer Networking, Software Engineering, Web development, Database management and Java.
- An ability to enhance not only comprehensive understanding of the theory but its application too in diverse fields.
- To enhance programming skills of the young IT professionals, the program has introduced the concept of project development in language/technology learnt during semester.

# **ELIGIBILITY CRITERIA:**

- 10+2 in any stream with 50% marks in aggregate.
- 10+2 in any stream with 45% marks for SC/ST students.

# PGDCA (POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS)

One-year postgraduate diploma program designed to equip the students with the latest trends required for designing, developing applications in Information Technology.

# **PROGRAM OUTCOMES:**

- It will equip the students with skills required for designing, developing applications in Information Technology.
- Students will be able to learn the latest trends in various subjects of computers & information technology.
- To provide a detailed coverage of the key concepts and challenges in data and resource protection and computer software security.
- To give hands on to students while developing real life IT applications as part of the study.

# **Eligibility Criteria:**

- Graduation in any stream with 50% marks in aggregate.
- Graduation in any stream with 45% marks for SC/ST students.



# M.SC. T (MASTER OF SCIENCE IN INFORMATION TECHNOLOGY)

Two-year postgraduate program designed to prepare the Post Graduate students for a prolific career in Software Industry and inculcate an urge for Research by providing the productive environment in teaching and learning process

# **ELIGIBILITY CRITERIA:**

- Graduation in any stream with 50% marks in aggregate with one of the major elective subjects in each year: computer science/information technology/computer applications or any equivalent subject.
- Graduation in any stream with 45% marks for SC/ST students.
- PGDCA with 50% marks in aggregate.

# M.SC. IT-LE (MASTER OF SCIENCE IN INFORMATION TECHNOLOGY - LATERAL ENTRY )

One-year postgraduate program intended to construct a strong knowledge base in different sub domains of computer science.

# **ELIGIBILITY CRITERIA:**

- PGDCA with 50% marks in aggregate.
- PGDCA with 45% marks for SC/ST students.

# **PROGRAM OUTCOMES:**

- Build up programming, analytical and logical thinking abilities.
- Get prepared for placement by inculcating technical and professional skills.
- Design and develop computer programs/computer-based systems in the areas related to algorithms, networking, web design, Artificial Intelligence, Machine Learning.
- Provides technology-oriented students with the knowledge and ability to develop creative solutions.

# **DCHN** (DIPLOMA IN COMPUTER HARDWARE AND NETWORKING)

One-year undergraduate diploma program provides candidates with a competitive edge in the IT world. It is a diploma level Networking course.

# **PROGRAM OUTCOMES:**

- This course would help the students to prepare for entry level Hardware job opportunities in the IT industry.
- The student's skill set in troubleshooting Hardware related problems, designing networks and troubleshooting the same will be enhanced to a considerable level to match the requirements of the Industry.
- Understand Microsoft Windows Operating System and ensure proper management of network operating systems.

# **ELIGIBILITY CRITERIA:**

- 10+2 in any stream with 50% marks in aggregate.
- 10+2 in any stream with 45% marks for SC/ST students.

# **FULL STACK DEVELOPER** UX/UI **DATA ANALYST DESIGNER** WEB **PROJECT DEVELOPER MANAGER FUTURE DATABASE** WEB **PROSPECTS DEVELOPER DESIGNER** DATA **NETWORKING ENGINEER SOFTWARE CLOUD COMPUTING TESTER SOFTWARE DEVELOPER**

# **CERTIFICATE COURSES:**



# **EMINENT MNC'S HIRING TECH GRADUATES**















**DEPARTMENT OF** 

# Science & Mathematics

Unleash your inner scientist

The Department of Science and Mathematics was established in Year 2010. Since its inception, the department has been offering Postgraduate programs in Chemistry and Mathematics, and undergraduate programs in Medical & Non-Medical streams with computer applications. The department of Science is one of the most resourceful academic departments in the Asian Group of Colleges, providing highly qualified, experienced and dedicated faculty members for teaching and research. The Department has organized eight INSPIRE internship camps for school students.



# **UNDER GRADUATE PROGRAMS**

# B S (NON-MEDICAL/ NON-MEDICAL WITH COMPUTER APPLICATION)

This is a three-year undergraduate program which provides a basic understanding of physics, chemistry, mathematics, statistics and fundamentals of computer applications.

# **ELIGIBILITY CRITERIA:**

• 10+2, with Physics, Chemistry, Mathematics 50% marks in aggregate (45% marks for SC/ST)

# **PROGRAM OUTCOMES:**

- **PO1**: To understand the concepts and significance of the various physical phenomena and carry out experiments to understand the laws and concepts of Physics.
- PO 2 : Students empowered with distinct attributes for being able to find suitable employment.
- **PO 3**: It helps to develop scientific temper and thus can prove to be more beneficial for society as the scientific developments can make a nation or society to grow at rapid pace through research

# B.SC. (MEDICAL)

It is a three year under graduate program which provide basic understanding about Botany, Zoology and Chemistry.

# **ELIGIBILITY CRITERIA:**

• 10+2, with Medical Steam 50% marks in aggregate (45% marks for SC/ST)

# **PROGRAM OUTCOMES:**

- **PO1**: At the end of the course, the students learn to describe and appreciate the great diversity of plant life existing on the earth.
- **PO 2**: They come to understand hierarchy of different categories of plants.
- **PO3**: The course improves the student's understanding of the concepts of fisheries, fishing tools and site selection, aqua culture systems, induced breeding techniques and post harvesting techniques.



# (Computer, Statistics & Mathematics)

This is a three-year undergraduate program which provides a basic understanding of Fundamental of Computers, Statistics and Mathematics.

# **ELIGIBILITY CRITERIA:**

• 10+2, with Mathematics 50% marks in aggregate (45% marks for SC/ST).

# **PROGRAM OUTCOMES:**

**PO1**: To provide multidisciplinary expertise in Mathematical Sciences, Numerical Methods for Problem Solving, Statistical Modeling, and Scientific Computing.

**PO2**: Our course focuses on developing mathematical skills in Algebra, Calculus, Data Analysis, and Computing.

# **B.SC.** ( Hons. Biotechnology)

This is a three-year undergraduate programs which provides a basic understanding of how to use technology to create useful products from living organisms.

# **ELIGIBILITY CRITERIA:**

• 10+2 with Science subject from a recognize board.

# **PROGRAM OUTCOMES:**

**PO1**: This stream's students are capable of doing bioinformatics and computer-assisted research.

**PO2**: Students know about numerous bimolecular processes at cellular level that are involved in the development of various technologies in this course.

# **POST GRADUATE PROGRAMS**

# MSC (Chemistry)

This is a two-year postgraduate program which provides advanced-level knowledge about different streams of Organic, Inorganic, Physical, and Environmental Chemistry.

# **ELIGIBILITY CRITERIA:**

• Graduation with Chemistry as compulsory subject.

# **PROGRAM OUTCOMES:**

**PO1**: Students will be able to apply their knowledge to build up small scale industry for developing endogenous products.

**PO 2** : Students will be able to implement various aspects of chemistry in natural products isolation, pharmaceuticals, dyes, polymers, petroleum products etc.

**PO3**: Students have sense of responsibility towards environment problems and apply their knowledge to solve the various environment related problems.

# M.Sc. (Mathematics)

This is a two year - postgraduate program which provides advanced advanced-level knowledge of different principles, methods and clear perception of numerous power of mathematics and tools.

# **ELIGIBILITY CRITERIA:**

• Graduation with Mathematics as Elective Subject

# **PROGRAM OUTCOMES:**

**PO1**: Students will be able to able to analyse scientific reasoning behind various phenomena.

**PO 2**: Students will gain knowledge about both pure and applied branches of mathematics.

**PO3**: Students will be able to progress from concrete ideas of numbers to number sense.

# **JOB PROSPECTS:**

B.Sc.(NON-MEDICAL)	B.Sc. (MEDICAL)	B.Sc.(CSM)	<b>B.Sc.</b> (Biotechnology)	M.Sc. (CHEMISTRY)	M.Sc. (MATHS)
Indian Civil Services	Indian Civil Services	Data Analyst	Research firms	Scientific officer,	Data Scientist
Research scientist	Medical Technologist	Data Computing	Pharmaceuticals	Research Labs,	Maths Professor
Cytologist	Test Supervisor	ISS Exam,	Food production	Toxicologist,	Financial Analyst
Food Industry	Healthcare	Project Manager	Clinical research	School Educator	Defence Sector
Defense Services	Teaching	Operations Manag	er Fertilizer Firms	Quality Assurance Auditor	Banking Sector

# ASIAN COLLEGE OF EDUCATION

To achieve a highly knowledgeable society and enhance the education, training, skills, and research abilities of professionals, a constant supply of well-educated and trained individuals is required. The aim of the education college is to develop and nurture future academic professionals of the country. Education and teaching are considered the noblest of all professions and are one of the most popular career choices among students. Considering this, the Asian College of Education (Teacher Training College) was Established in a rural corner of Punjab (Patiala) in 2015 to extend the scope of teacher training to underprivileged communities. The college is approved by the national council for teacher education (NCTE) and affiliated with Punjabi University, Patiala. The B,Ed. Program was launched in 2015, followed by B.A.B.Ed. program in 2016. Since then, the college has made outstanding achievements and has never

looked back. Today, it distinguishes it self as one of the best colleges of education in region, accredited by NAAC with grade B.

The Asian College of Education is dedicated to inculcating all the necessary academic, practical, and life skills in students to facilitate their overall growth and success.

We provide students with a large number of teaching - learning aids and facilities to help them to become proactive and competent academic professionals. The students are provided with exposure to practical classroom teaching opportunities and relevant communication skills to help them gain confidence in their abilities. We believe that an educational professional should be ready to transform and make improvements in the established conventions of teaching.





Courses
Offered



COURSES	DURATION	ELIGIBILITY CRITERIA
B.Ed.	2 Year Programme	Graduation or Post Graduation with 50% marks.
		Scheduled Caste (SCs) or Backward Caste (BCs) with 5% relaxation in the minimum aggregate.
B.A. / B.Sc. B.Ed.	4 Year Integrated Dual Degree Programme	+2 (Humanities/ Science) with 50% marks

# **PROGRAMME LEARNING OUTCOMES**

# After completion of Teacher Education programme, the pupil teachers will be able to:

- Develop ten key competencies as identified by the National Council of Teacher Education (NCTE).
- They attain a harmonious development of their personality.
- Analyse the curriculum and select appropriate teaching strategies according to their needs.
- Compete at the global level through the use of interdisciplinary knowledge.
- Engage themselves in the process of self-directed learning through the use of innovative practices.
- Apply teaching skills and methodology to deal with classroom problems.
- They empower themselves with the subject content and pedagogy.

- Expand their horizons of knowledge by integrating technology into the process of planning and transaction of curriculum.
- Understand the characteristics, needs, and strategies for dealing with diverse learners in an inclusive environment.
- Develop various life skills needed for successful survival in today's society.
- Contribute to the community service programme.
- Seek better employment and generate resources for the economy.
- Become reflective learners with an insight into human welfare.
- Show their concerns about the emerging issues in the current environment.
- Establish a link between theory and practice.

# **JOB PROSPECTS**

B.Ed.

TEACHER LIBRARIAN

PRINCIPAL/HEAD TEACHERS

**EDUCATIONAL RESEARCHER** 

**EDUCATIONAL CONSULTANT** 

**EDUCATIONAL COUNSELLOR** 

B.A. / B.Sc. B.Ed.

TEACHER ADMINISTRATOR

**ACTIVIST** 

**SUBJECT MATTER EXPERT** 

**CIVIL SERVANT** 

**CREATIVE WRITER** 

**TRANSLATOR** 

# **B.ED (2- YEAR PROGRAMME)**

Sr.	Semester I	Pedagogy of a School Subject-I/II  (any two from the following)	Sr.	Semester II
1	Philosophical Perspective in Education	( )	1	Sociological Perspective in Education
2	Psychological Perspective in Education	TEACHING TEACHING TEACHING	2	Curriculum Development
3	Teaching Learning process	OF HOME SCIENCE OF COMPUTER SCIENCE OF MATHEMATICS	3	Educational Policy and Planning in Contemporary India
4	Pedagogy of School Subject-I	TEACHING OF TEACHING	4	Pedagogy of School Subject-I
5	Pedagogy of School Subject-II	COMMERCE PHYSICAL OF FINE ARTS	5	Pedagogy of School Subject-II
6	Experiential Learning	TEACHING OF SOCIAL STUDIES TEACHING OF POLITICAL SCIENCE TEACHING OF FOODMASS TEACHING OF HINDI	6	School Management
7	Library Resources and Arts in Education	TEACHING OF ECONOMICS TEACHING OF HISTORY TEACHING OF HISTORY	7	Enriching Learning Through ICT

			_	<b>OPTIONAL COURSES (SEMESTER IV</b>		
Sr.	Sr. Semester III Sr. Semester IV			IV	Guidance and Counselling	
1	School Internship Subject -I	1	Assessment for Learning	5	Reading and Reflecting on texts	Human Rights and Value Education Environment Education Distance and Open Learning
2	School Internship Subject -II	2	Gender, School and Society	6	Strengthening Language Proficiency	
3	Engagement with Community	3	Inclusive School	7	Health and Physical Education	Special Education Comparative Education
	(Experiences for Social & Environmental Sensitivity)			8	Optional Courses (Any Two)	Vocational Education Experiential Learning & work Edu.

# B.A. / B.Sc. B.ED. (4 YEAR INTEGRATED DUAL DEGREE PROGRAMME)

Sr.	Semester I
1	Philosophical Perspective in Education
2	Psychological Perspective in Education
3	Punjabi Compulsory
4	English (Communication Skills
5	Three Elective Subjects*

Sr.	Semester II
1	Educational policy and Planning in Contemporary India
2	Curriculum Development
3	Punjabi Compulsory
4	English (Communication Skills)
5	Three Elective Subjects*

Sr.	Semester III
1	Teaching Learning process
2	Experiential Learning
3	Library Resources and Art in Education
4	Punjabi Compulsory
5	English (Communication Skills)
6	Three Elective Subjects*

Sr.	Semester IV
1	Sociological Perspective in Education
2	School Management
3	Enriching Learning Through ICT
4	Punjabi Compulsory
5	English (Communication Skills)
6	Three Elective Subjects*

# SEMESTER V / VI: I. & II. PEDAGOGY OF A SCHOOL SUBJECT (ANY TWO OF THE FOLLOWING)

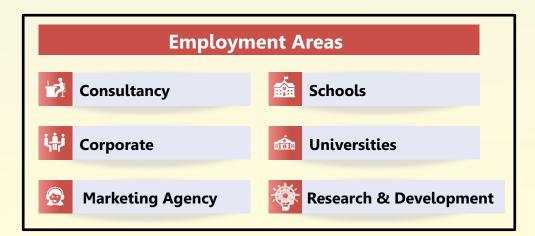
languages	Science	Mathematics	Computer Science	Commerce	Social Science	Home Science	Fine Arts	Physical Education
Teaching of English					Teaching of Social Studies			Teaching
Teaching of Punjabi	Teaching of Science	Teaching of Mathematics	Teaching of Computer Science	Teaching of Commerce	Teaching of Economics	Teaching of Home Science	Teaching of Fine Arts	of Physical
Teaching of Hindi	Science	Platifematics	Science		Teaching of Political Science	Home Science	Tule Alts	Education
(i) Punjabi Compulsory (ii) English Compulsory (iii) Three Elective Subjects*					Teaching of History			

Sr.	Semester VII
1	School Internship Subject -I
2	School Internship Subject -II
3	Engagement with Community (experiences for Social and Environmental Sensitivity)

Sr.	Semester VIII
1	Assessment for Learning
2	Gender, School and Society
3	Inclusive School
4	Understanding the Self
5	Reading and Reflecting on texts
6	Strengthening Language Proficiency
7	Health and Physical Education
8	Optional Courses (Any Two)

# Optional Courses (Semester VIII) Guidance and Counselling Human Rights and Value Education Environment Education Distance and Open Learning Teacher Education Life Skill Education Special Education Comparative Education Vocational Education Experiential Learning & work Education

- \* Three Elective Subject ( Selected Under Bachelor of Arts)
- \*\* For B.Sc. B.Ed.
- 1. Option in Computer Science (or) Chemistry. (Semester-I to Semester-VI)
- 2. Compulsory Subjects are: Physics, Mathematics, Punjabi Compulsory (Semester-I to Semester-VI) and English Compulsory (Semester III & Semester-IV).
- 3. Subjects of B.Ed. as per B.A. B.Ed. in all the semesters.



# AMENITIES





# **NON-TEACHING STAFF**

- 1 Ms. Anju Singh, P.S to chairman Admin . Officer
- 2 Mr. Bahadur Singh Accountant
- 3 Mr. Upinder Singh Clerk
- 4 Mr. Gurwinder Singh Clerk
- 5 Ms. Varinder Kaur Asstt. Librarian
- 6 Ms. Jagpreet Kaur Receptionist
- 7 Mr. Avtar Singh Daftri

- Dr. Meenu Singh Sachan
- 2. Ms.Kiranjeet
- **Dr.Sapna Rathore**
- Ms. Payal Tangri
- Ms.Paramjit Kaur
- Dr. Gurpreet Kaur Wahi
- **Dr** .Gurpreet Kaur
- Mr. Puneet Khanna
- Mr. Vipin
- **Ms.Manpreet Kaur**
- Dr. Kamna Rathore
- 13. Mr. Damanjeet Singh
- 14. Ms.Bhinderjeet Kaur

- - PDF,Ph.D.,M.Sc.(Physics) M.Com., MBA (Finance), UGC
  - NET(Commerce), B.Ed
  - Ph.D,MBA,B.Ed
  - M.Com., MBA(HR), UGC NET(Commerce),
  - B.Ed ,Ph.D Pursuing
  - M.Com., MBA (Finance),
  - B.Ed ,Ph.D Pursuing
  - Ph.D., MCA, M.Sc (CS)
  - Ph.D., MBA
  - M.Com.(Finance),
  - UGC NET(Commerce)
  - M.A History, UGC NET
  - MBA(HR)
  - Ph.D., M.A (English)
- Dr.Parmjeet Kaur Mangat M.A (Punjabi), Ph.D.(Punjabi), M.Ed
  - M.Ed., M.A. (History), M.A. (Defence Studies)
  - M.Ed.,B.Ed.,M.A. (Political Science)

- Ms.Divya Kalra
- Dr. Parminder
- Dr. Harjinder Pal Kaur
- Ms. Nancy Khanna
- Ms. Kirandeep Kaur
- Mr. Pardeep Singh
- Ms. Varinder Kaur
- **Mr.Gurpreet Singh**
- Dr. Gurdeep Singh
- Dr. Major Singh
- Mr. Harpreet Singh
- Mr. Gurvinder Singh
- Ms. Nisha
- Ms. Nancy Garg
- Ms. Jyoti Chhabra
- Ms. Navneet Kaur
- Ms. Harmanpreet Kaur

- M.Ed., M.Sc (Psychology)
- M.Com (E-Commerce), M.Ed., (ET),
- NET-SRF, Ph.D (Education)
- Ph.D (Punjabi), M.A.( Punjabi) MCA
- M.Ed, M.A (English)
- M.A.(Physical Education), B.P.Ed.
- M.Lib., M.A. (Punjabi)
- M.A.(Political Science), UGC
- NET(Political Science)
- Ph.D.(Punjabi), M.A (Punjabi)
- Ph.D.(Religion), M.A (Religion)
- M.A (Fine Arts), M.A (Yoga)
- M.A (Music)Vocal
- M.Ed., M.Sc. (Chemistry), B.Ed.
- M.Sc., (Maths), UGC NET,, B.Ed.
- M.Sc. (Maths)
- M.Sc.(Chemistry), B.Ed., DCA
- M.Com.,
- Advance Diploma in French

# TRAINING AND PLACEMENT CELL

The Training & Placement Cell plays a crucial role in locating job opportunities for Undergraduate and Postgraduate students passing out from the college by keeping in touch with reputed firms and industrial establishments. We have been successful in maintaining our high placement statistics over the years, and the fact that our students weathered the recession blues with record - breaking placements is a testimony to our quality. The Training & Placement Cell organizes career guidance programs for all the students starting from the first year. The cell arranges training programs like Mock Interviews, Group Discussions, Communication Skills Workshops, etc. It also organizes training for students who are interested in joining Government Sector. It also invites HR Managers from different industries to conduct training programs for final year students. Since its inception, our Placement Department has coordinated with more than 50 companies on campus for placements. Our graduates have been privileged with handsome packages, the best locations, and growth opportunities.

# RECENT PLACEMENTS



**MEHAK DUTT** Teacher PEPSU International Public School.



HARSHDEEP SINGH Relationship Manager ICICI Bank



PARVEEN KAUR Relationship Manager ICICI Bank Bhadson.



HARVINDER KAUR Department of Forests & Wildlife Preservation, Punjab



Manpreet Kaur Deol Relationship Manager ICICI Bank



Balwinder Kaur Saini Relationship Manager ICICI Bank, Malerkotla.



MR. CHAMKAUR SINGH Lecturer in Govt. Sen. Sec. School, Patiala



MR. PARMINDER SINGH Teacher in Scholar Field Public School, Patiala



MS. SIMRANJEET KAUR Teacher



MR. KARAN KUMAR Government Lecturer



**RAHUL SINGLA** HDFC Bank Ltd Deputy Manager



AMRITPAL SINGH Automation Manager Hello Fresh SE Germany



**ERA SALUJA** Accenture Solutions App Development Associate



RAMKRISHAN ICICI BANK Relationship Manager



**PREETINDER** ICICI Bank Patiala



HARDEEP KAUR Akal Academy Patiala



KRITIKA BATTA Relationship Manager ICICI Bank



SUKHWINDER KAUR Teacher, Baba Deep Singh Indo American Institute Patiala





















































# ALUMNIFEEDBACK

## **SUMIT GUPTA**



"Hello there, my name is Sumit Gupta. I graduated from Asian College's Bachelor of Commerce (Professional) program in 2014. Thanks to the skills and knowledge I gained from Asian College, I am now a successful entrepreneur, managing the accounts of my family's pharmaceutical company, Dr. Heinnrick Pharmaceuticals. But that's not all! I've also pursued my artistic passion and established myself as a sought-after tattoo artist. The amazing faculty at Asian College provided unwavering support and guidance that helped me unlock my full potential and turn my dreams into reality. If you're looking for a college that can help you achieve your goals and aspirations, I highly recommend Asian College. It worked for me, and it can work for you too!"

### **AVTAR SINGH**



I completed my B.Com degree from Asian College in 2021 and was immediately selected as a Commando in the Border Security Force (BSF). I'm grateful to Asian College for the platform they provided during my sports days, which helped me join the BSF. The college's sports infrastructure and training facilities helped me develop my physical fitness and mental agility. The faculty members were highly experienced and supportive, always encouraging me to push my boundaries.

#### TARUN GARG



"Hi, I'm Tarun Garg, I completed my B.Com professional degree from Asian College in 2014. I am thankful for the excellent education and opportunities provided by Asian College. I was able to clear UGC NET, HTET level 3, and CSB exams with flying colors.I am currently working as a lecturer in commerce at GSSS Patran.

 $I\,am\,proud\,to\,be\,an\,alumnus\,of\,Asian\,College$ 

# **RAMNEET KAUR**



Hi, I'm Ramneet Kaur, a B.Com graduate from Asian College, now pursuing LLB at Punjabi University. The commerce subjects taught by the knowledgeable faculty have been really helpful in my LLB studies. The college provided excellent facilities and extracurricular activities. I recommend Asian College to anyone interested in pursuing a career in commerce or any other field.

# **PRINCE**



Hi I am Prince, a B.ed graduate from Asian College of Education. The faculty here is very cooperative and supportive with good teaching skills. I feel proud to be a student of this college because the values inculcated by the college made me the best teacher at the state level.

# **JAGJIT**



Hi, I am Jagjit, a B.Ed graduate. I observed positivity and equity in the behaviour of teachers of the college. They are not only supportive towards the students for their academic problems but also concerned about their social-emotional problems.

### **CHAKSU**



I am Chaksu, a B. A B.Ed graduate. I feel proud to be an alumnus of the Asian College of Education and due to the efforts of the teachers, I would be able to achieve one more milestone in my academic journey.

## **AMRITPAL SINGH**



I have done BCA from the Asian Educational Institute. The department of computer science helped me in boosting my coding skills; as a result of which initially I was selected for Infosys but now I am working as an automation manager in Germany. It was a stunning experience for me.

# **NAVNEET KAUR**



"I completed my PGDCA from the Asian Educational Institute, and it was an amazing experience. The college provided me with enormous opportunities to explore my strengths, which eventually led me to become a successful entrepreneur as a fashion designer. Additionally, the web designing skills I learned have been extremely useful in my field.

#### **HARDEV**



I am Hardev ,I have completed three years bachelor degree in arts from Asian college which is renowned for its quality education and highly qualified teaching staff. I have found this institution to be the best in Patiala because it helps students by providing placement in not only private sector but also in government sector I also got job in Axis bank as a senior officer.

#### **KUDRAT NOOR**



I am Kudrat Noor, B.A. Graduate. The quality of teaching is excellent. The initiative for spoken English taken by the Institute was the best part during my curriculum.

#### KRITIKA BATTA



For my higher studies I had explored almost all colleges and institutes of Patiala; but the support and educational atmosphere of Asian College attracted me towards it. The teachers here are well experienced and know the essence of knowledge very well. They stay in touch with their students even after graduation. I had been struggling for a job for 2 years and with the assistance of Sapna ma'am and college placement drive I was successfully placed in ICICI bank. I recommend this college to all other prospective students.

Manpreet.

Hi, I'm Manpreet. I completed my plus two from St. Xavier's International School and decided to take admission in Asian College, Looking back, it was truly the best decision I could have made. When the pandemic hit, my education came to a standstill. However, the teachers in the Department of Commerce at Asian College were incredibly helpful in getting me back on track. Thanks to their support and guidance, I feel more confident in my knowledge and skills. I'm excited to see where my education takes me in the future



Sameer

Hi, I'm Sameer. I completed +2 from a Govt. Sen. Sec. School, Lang and decided to pursue B.Com from Asian College. From the moment I entered college, I felt a newfound confidence, thanks to the supportive environment. The faculty encouraged me to participate in extracurricular activities. This motivation helped me to become more confident and selfassured

# NEWCOMER FEEDBACK



Hello I am Lovish. I Chose MBA(IB) course to enhance my skills in business and my experience is better than my expectations. The faculty is very supportive and expertise in their field of teaching. owe my development to my department



Pawandeep Kumar

Hello, My name is Pawandeep kumar. I am a student of PGDCA. The supportive environment at Asian College has helped me in indentifying my strenaths. I feel blessed to be a part of this prestigious institution.



Aman

Hi, I'm Aman pursuing my B.Com from Asian College. Asian College stands out as a beacon of excellence in Patiala's educational landscape. The college's commitment to providing a holistic learning experience is truly unmatched.



Parsi

I am Parsi, I opted for the degree of Bsc B.Ed in the Asian group of colleges, Patiala, I'm thankful to the faculty members for providing various study resources on time. I highly recommend Asian college to anyone looking for a top-notch educational institute



Hi I am Satwinder, student of B.A.B.Ed. Our Asian College of Education has the latest infrastructure and facilities. There are multiple digital classrooms. I personally like that teachers are very helpful & of kind nature. The college curriculum is excellent.havina an appropriate Environment for study and staff is very cooperative. The college has the policy to provide free education to the girls scoring more than 85% and I am one of them availing this benefit.



Hello I'm Sonam, student of B.A. in Asian educational institute. The college has a good track record of providing placements to its students. The faculty is very supportive, highly experienced and knowledgeable. The infrastructure, facilities and equipment such as library, laboratories, classrooms are well maintained and used regularly.

Sonam



Christela

I am Christela pursing B.Sc.-B.Ed. in Asian Group of Colleges which is a four years integrated course available only in this college all over Patiala. I also got attracted towards the understanding & cooperative nature of faculty staff. The supportive environment at Asian College has helped me realize my potential and I'm grateful for the opportunity to pursue my dreams."



Jaya Faujdar

Hi I am Jaya Faujdar, student of B.Ed. The college is well equipped with good infrastructure-classroom, teachers, administrative staff, laboratories etc .The teachers are really kind and their way of teaching is really interesting. They are also very motivating. Studying in Asian college brought an added value to my life. It gave me an opportunity to meet different kind of people and learn a number of things.



**Baljeet Kaur** 

Sat Sri Akal, I'm Baljeet Kaur from Computer Science Department pursuing BCA. I completed my higher studies from Government School with 89%. Considering my caliber, my teachers suggested me to go with a professional degree. So, I enrolled myself in BCA. I am happy that I am polishing my skills at Asian Group.



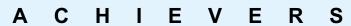
Manpreet Kaur

I am Manpreet Kaur, a B.Com student at Asian College. The free professional language classes offered by the college have been an added bonus to the already comprehensive curriculum. The classes have helped me improve my language skills and feel more confident in professional communication. The instructors are highly qualified, and the classes are tailored to meet the specific needs of the students.



Sports play a pivotal role in shaping one's personality and maintaining good health. We have specially developed a sports environment that gives an extra exposure to all the students within campus. There are multiple sports facilities like a running track, playground and courts for, volleyball, football, cricket, high jump, long jump, shot put, javelin throw, discus throw etc. Every year, the institution organises an annual athletic meet to develop healthy competition among students







Amritpal singh Inter College wrestling Championship Lovepreet Kaur

Lovepreet Kaur

15th National Grappling Championship 2022 All India Inter University Pencak Silat Championship 2022

**Gold Medal** 





# RESOURCES









**COMPUTER LAB** 

**PHYSICS LAB** 

**BIO-SCIENCE LAB** 

**CHEMISTRY LAB** 









**AUDITORIUM** 

**SEMINAR ROOM** 

**CANTEEN** 

**INDOOR SPORTS ROOM** 









HOSTEL

**TRANSPORTATION** 

LIBRARY

**YOGA ROOM** 















# EVENTS @ ASIAN







**Independence Day Celebration** 













# SOCIAL WELFARE ACTIVITIES



# **ASIAN STUDY CENTRE**

It has been opened at Govt. Sen. Sec. School, Nandpur Kesho to help school students study after their school.



# SUBMERSIBLE PUMP ESTABLISHMENT

Another crucial amenity that helps in providing water to rural areas with water scarcity is the bore well with submersible pump.

The College has established a submersible pump at Govt. Sen. Sec.School,

Nandpur Kesho.

# **Scholarship Schemes & Financial Assistance**

The Institution provides all kinds of state-level and institutional-level scholarships for deserving candidates State-Level Scholarships.

- Post Matric Scholarships for SC/ST Category students
- 2. Post Matric Scholarships for BC/OBC Category students
- 3. Single girl child scholarship
- 4. Scholarship for students whose parents are in Defence.

# **Institute Level Scholarships:**

- Fee concession for the sports students
- Fee concession for the girls securing 85% and above marks in 10+2 examination
- Fee Concession for the students taking admission under sibling Case.



# **TDS LEVEL OF WATER**

To create awareness regarding safe drinking water, College has taken an initiative to check the TDS level of water by visiting individual houses in villages adopted under Unnat Bharat Abhiyan



# STREET PLAY/NUKKAD NATAK

To create awareness among people about drugs and Unemployment, the college students frequently organize street plays to deliver messages in the villages.



# **CLEANLINESS DRIVES**

"A clean and green environment is essential for sustainable living. The college organizes cleanliness Campaigns to clean streets, parks, and other public infrastructure from litter and waste



### STUBBLE BURNING

A rally was organized by NSS volunteers of college to create awareness on ill-effects of stubble burning

# **RULES AND REGULATIONS**

# **MID-SEMESTER EXAMINATION**

- (i) Mid-Semester Examination for semester system classes will be held twice in each semester.
- (ii) A student must obtain prior permission from the Principal for their inability to be present in the Mid-Semester Examination.
- (iii) Students, who do not qualify the Mid-Semester Examination as per University Rules or remain absent during the Mid-Semester Examination, may be allowed to appear in the Special Examination with the Principal's permission. Such students will have to pay a re-examination fee.

# As per Punjabi University Norms, the following are the requirements for appearing in University Examination related to Mid Tests and attendance:

- (i) The Eligibility to appear in university examination for all degree courses is 25% marks in aggregate or 25% marks in all individual subjects.
- (ii) The Attendance required to appear in university examinations is 75% of the total lectures delivered. The rules for condoning the shortage of lectures are as follows:
- (a) The Principal can condone 6% of the lectures.
- (b) Another 6% can be condoned by a committee constituted for this purpose.

# **LEAVE RULES**

- 1. The Name of the student will be struck off from the college register if they remain absent for 10 days without any leave application.
- 2. Sick Leave should be accompanied by a medical certificate issued by a doctor.
- ${\it 3.} \quad Leave \ applications \ should \ be \ countersigned \ by \ the \ parents \ or \ guardians \ of \ the \ students.$
- 4. Every leave should be approved by the concerned Head of the Department.
- 5. No leave other than duty leave will be counted for the purpose of calculating lectures.

#### LIBRARY RULES

- 1. The Library will remain open from 09:00am to 03:00pm on all working days.
- 2. A student can borrow a maximum of 02 books for 14 days.
- 3. Students can get a book reissued, only if there is no demand from other students.
- 4. There will be a fine of Rs. 2/- per day for books retained beyond the due date of return.
- 5. In case of damaging or losing a book, students will be responsible for expenses of replacing the book. If the book cannot be replaced due to non- availability, the fine will be determined by the Principal.
- 6. Students will not be issued reference books/rare books/journals/magazines.
- 7. Issued books can be requisitioned any time by the Librarian.
- 8. Use of Mobile Phones in the Library is strictly prohibited.





# **PARKING RULES**

- 1. The students must park their vehicle in the parking area at their own risk. Nobody is allowed to park the vehicle on the road.
- 2. Do not sit in parked Vehicles.
- 3. Students are advised to get their cycles/Scooters/Motorcycles insured against theft and not to keep wallets, bags, money or cell phones in parked vehicles.

# **FINES FOR ABSENTEE**

The Fines for absences will be notified promptly on the college Notice Board.

# **COLLEGE LEAVING RULES**

- 1) A student desirous of leaving the college will have to apply in writing and the application must be countersigned by parents/guardian.
- 2) Students will have to return a book borrowed from the library and an Identity Card.
- 3) Students will pay all dues and fines.
- 4) Students will submit a "No Dues Certificate" in the office.
- 5) Certificates/Testimonials will not be issued to the student who leaves college without approval of the Principal or without submitting the, "No Due Certificate".
- 6) College leaving rules will be, as notified by the University from time to time.

# **FEE PAYMENT RULES**

- 1. Fee for odd semesters will be paid in June/July and fee for even semesters in November as per schedules to be notified by the College.
- 2. Students will ensure deposit of fee by the due date even if he/she is on leave.
- 3. A fine will be imposed on payment of the fee after the due date.
- 4. Name of the student will be struck off from college rolls in case of undue delay in deposit of fee. Such a student can get re-admission by depositing all dues and fines within 15 days.

# **REFUND OF FEE**

Last date for submission of application for claiming refund of fee is fixed by Punjabi University Patiala, Refund applications will be processed as per rules of Punjabi University, Patiala.

#### **REFUND OF SECURITY**

- 1. The student will submit a Refund Form along with original receipt countersigned by parents/ guardians, in case of leaving the college/ migration completion of course.
- 2. If a student does not apply for a refund of security, no refund will be made after one year.
- 3. Form for refund of security should be submitted within the month of July/August.

# **MISCELLANEOUS RULES**

- 1. Ragging is an illegal offense. Ragging is strictly prohibited in the college campus. Strict disciplinary or legal action will be taken against the student involved in an act of ragging.
- 2. Use of Mobile Phones is strictly Prohibited in the class rooms.
- 3. Every student must carry an Identity Card.
- 4. Section once allotted to the student will not be changed.
- 5. It is the responsibility of the student to read the notices put on notice board every day.
- 6. Rules mentioned in the prospectus can be changed from time to time.
- 7. College should be immediately informed in case of change of Phone number of parents / guardian.









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